

CONFIDENTIAL

OFFICE OF SECURITY WEEKLY STAFF MEETING

OS Conference Room

5 July 1973

1. Present were:

25X1A



2. Pertinent Items of Interest:

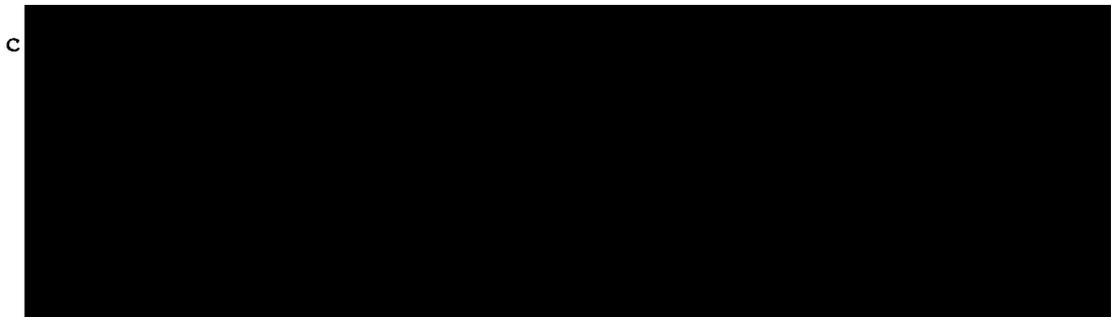
a. Cleared Agency Trainees

Of the twenty-six cleared Agency Trainees, twenty-one are male. A breakdown on the educational competence of the total number reflects that six graduated Phi Beta Kappa, seven magna cum laude, and eight cum laude.

b. Retirement Statistics

There were a total of [redacted] retirees during Fiscal Year 1973. 25X9
Of this number, [redacted] staff employees; 76 under Contract.
Currently, there are 92 pending cases for medical disability under CSC requirements.

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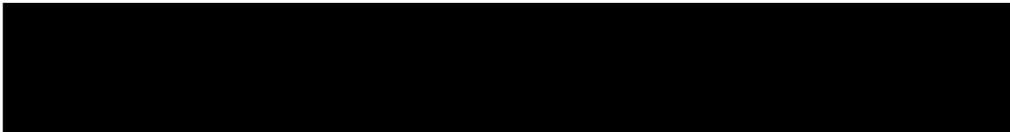
2 IMPDET CL BY 061626

d. Agency Drug Notice

A Headquarters Drug Notice which reflects the Agency's official position on the drug problem from a Security viewpoint has been approved. The Notice is now undergoing publication processing at the Printing Services Division prior to dissemination.

e. Assignments

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f. Country Telephone Directories

Chief, A&TS announced that the Office now has Country Telephone Directories for distribution through [redacted] 25X1A These new Country Telephone Directories have been developed to provide employees access to Agency components which may have expertise on any specific country. They are organized alphabetically by country and list the directorate, directorate component and the telephone number of each directorate. The Directories are classified SECRET.

g. Space Allocation

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[redacted] Chief of the Logistics Services Division, is contacting each Agency component to find out what their planning moves are. As soon as the move schedule is drawn up, the Office will be in a better position to approximate its own moving date.

h. Case Statistics

The Office closed out 6,283 compartmented clearance cases for the DD/S&T during Fiscal Year 1973. This number represents an increase of 1,000 cases over FY 1972.

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i. Retirement Debriefings

The special task team of ten Security Officers out-processed approximately 689 employees under the retirement program.

j. Retirement Luncheon

25X1A A retirement luncheon is being held for [REDACTED] on 25X1A
13 July at the Three Kings Restaurant located in the
Montgomery Mall Shopping Plaza, Bethesda, Maryland.
Those interested in attending may phone in their intention
to [REDACTED] x5311.

k. Summer Employees

Of the anticipated 200 summer employees to be hired, all except 40 have been briefed to date on their security responsibilities to the Agency.

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OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	DC/EPD	7/5/73	<i>[Signature]</i>
2	A/EO	6 JUL 1973	<i>[Signature]</i>
3	D/Security 25X1A	JUL 1973	<i>[Redacted]</i>
4	DD/Security	6 JUL 1973	<i>[Signature]</i>
5			
6	Mr. <i>[Redacted]</i> 25X1A	7/6/73	al

<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks:

Forwarded for your review and approval prior to dissemination.

[Signature]

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FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
<i>[Redacted]</i> SA/EPD	7/5/73

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